

## **THE SHEFFIELD & DISTRICT JUNIOR SUNDAY LEAGUE STANDARD CODE OF RULES**

### **1. NOMENCLATURE AND CONSTITUTION**

(A) This Competition shall be designated the THE SHEFFIELD & DISTRICT JUNIOR SUNDAY LEAGUE and known as the Rosehill Press Sheffield & District Junior Sunday League (*sponsorship title*) and shall consist of Clubs who shall be Full Member Clubs

All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the appointed date on the Form "D" to the Sheffield & Hallamshire County Football Association. The area covered by the Competition Membership shall be within a 20 mile radius of Sheffield Cathedral.

All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the 1<sup>st</sup> August on form `D` to the Sheffield & Hallamshire County Football Association Ltd. The area covered by the Competition Membership shall be within a 20-mile radius of the Sheffield Cathedral.

The Competition shall apply annually for sanction to The Sheffield & Hallamshire County Football Association Limited and the constituent teams of Member Clubs may be grouped in divisions.

Member Clubs shall not enter any of their teams playing in the Competition in any other competitions (with the exception of F.A. and County F.A. Competitions) except with the written consent of the Management Committee of the Competition.

The Competition will provide 11-a-side football for players who have attained the age of 10 years as at midnight on 31<sup>st</sup> August in a playing season and mini soccer for players who have attained the age of 6 years but not the age of 10 years as at midnight on 31<sup>st</sup> August in a playing season.

### **2. ENTRY FEE, SUBSCRIPTION, DEPOSIT**

(A) Application by Clubs for admission to this Competition or the entry of any additional teams must be made in writing to the Secretary and must be accompanied by an Entrance Fee, as determined by the Management Committee, per team which shall be returned in the event of non-election.

At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or a Special General Meeting. The Entry Fee shall apply.

(B) The Annual Subscription, per team, shall be as determined by the Management Committee and payable on or before the 1st June in each year. No player registration cards will be issued to clubs in debt to the League at the date of the June meeting.

(C) Each Club shall pay a deposit of £100-00 which shall be refundable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.

(D) A Club shall not participate in this Competition until the Entry Fee and Annual Subscription have been paid.

(E) Clubs must advise annually to the Competition Secretary in writing by 1st July of its County Football Association affiliation/receipt number for the forthcoming season, failing which they shall be fined at the discretion of the Management Committee. Clubs must advise the Competition Secretary in writing, or on the prescribed forms, details of its Officers and any other information required by the Competition.

### **3. OFFICERS**

The Officers of the Competition shall be the President, Vice presidents, Chairman, Vice-Chairman, Treasurer, Assistant Secretary(s), Welfare Officer, Referee's Secretary, ten Registration Secretaries, Publicity Officer and ten floor members who shall be elected annually at the Annual General Meeting.. (N.B. Auditors are not Officers).

### **4. MANAGEMENT, NOMINATION, ELECTION**

(A) The Competition shall be governed in accordance with the Rules and Regulations of The Football Association by a Management Committee comprising of the Officers and ten (10) members who shall be elected at the Annual General Meeting. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by the Association from time to time.

(B) Retiring Officers shall be eligible to become candidates for re-election without nomination. All other candidates for election as Officers of the Management Committee shall be nominated to the Competition Secretary in writing, signed by the Secretaries of two Members Clubs not later than 1st April in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nominations in accordance with the foregoing for any office, nominations may be received at the Annual General Meeting.

(C) The Management Committee shall meet as often as necessary to deal with business as it arises.

On receiving a requisition signed by two thirds of the members of the Management Committee, the Secretary shall convene a meeting of the Committee.

(D) Except where otherwise mentioned, all communications shall be addressed to the Competition Secretary who shall conduct the correspondence of the Competition and keep records of its proceedings.

(E) All communications received from Clubs must be conducted through their nominated Officers.

### **5. POWERS OF MANAGEMENT**

(A) The Management Committee appoint sub-committees and delegate such of their powers as they deem necessary. The decision of all such sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of the Football Association or affiliated Association.

(B) Subject to the permission of the Sheffield & Hallamshire County Football Association Ltd. having been obtained, the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season.

(C) Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented. This shall apply to the procedures of any Subcommittee.

In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

(D) The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any

not provided for in the Rules. Except where these Rules provide for the imposition of a set penalty any Club, Club Official (limited to Chairman, Secretary or Treasurer) or Player alleged to be in breach of a Competition Rule must be formally charged in writing and given the opportunity to present their case before the Management Committee. Financial penalties can only be imposed if included within the set penalties for breaches of Competition Rules. All breaches of the Laws of the Game, Rules and Regulations of The Football Association shall be dealt with in accordance with F.A. Rules by the appropriate Association.

With the exception of Clubs playing at Step 7 of the Football Pyramid and the FA Women's Premier League, the maximum fine permitted for any breach of a Competition rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

(E) All decisions of the Management Committee shall be binding subject to the right of appeal to the Board of Appeal at the Sheffield & Hallamshire County F.A. in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

(F) Ten Members of the Management Committee shall constitute a quorum for the transaction of business of the Management Committee and three Members shall constitute a quorum for the transaction of business by any Subcommittee of the Competition.

(G) The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number.

(H) A Club having failed to comply with an order or instruction of the Management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the Competition, shall be liable to be fined or otherwise penalised at the discretion of the Management Committee.

(I) All fines and charges shall be paid within 14 days of the date of posting of the written notification. Clubs, Officials or individuals committing a breach of this Rule will incur such penalties as the Management Committee may impose.

(J) A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.

(K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the Annual General or Special General Meeting called to decide the constitution and the commencement of the Competition season.

(L) No participant under the age of 18 can be fined.

(M) Leagues who organise Mini Soccer for teams playing U7 and U8 football may not, with the exception of Rules 6, 11d, 14 and 19 fine teams for breaches of League Rules.

## **6. ANNUAL GENERAL MEETING**

(A) The Annual General Meeting shall be held not later than the 30th June in each year. At this meeting the following business shall be transacted provided that at least 75% of Members are present and entitled to vote: -

(i) To receive and confirm the minutes of the preceding Annual General Meeting.

(ii) To consider any business arising there from.

(iii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.

(iv) Election of Clubs to fill vacancies (as recommended by the Management Committee).

- (v) Constitution of the Competition for the ensuing season.
  - (vi) Election of Officers and Management Committee.
  - (vii) Appointment of Auditors.
  - (viii) Alteration of Rules, if any (of which notice has been given).
  - (ix) Fix the date for the commencement and conclusion of the playing season.
  - (x) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.
- (B) A copy of a duly audited Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least fourteen days prior to the meeting and to the Sheffield & Hallamshire County Football Association Ltd.
- (C) A signed copy of the duly audited Balance Sheet and Statement of Account shall be sent to the Sheffield & Hallamshire County Football Association Ltd. within fourteen days of its adoption by the Annual General Meeting.
- (D) Each Club shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. Not less than seven days notice shall be given of any meeting.
- (E) Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall vote only on matters relating to the season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 17.
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Member Club.
- (H) Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given shall be fined £20-00.
- (I) Officers of the Competition shall be entitled to attend and vote at an Annual General Meeting.

## **7. AGREEMENT TO BE SIGNED**

The Chairman and the Secretary of each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

"We, A, \_\_\_\_\_ of \_\_\_\_\_ (Chairman) and  
 B \_\_\_\_\_ of \_\_\_\_\_ (Secretary) of the  
 \_\_\_\_\_ Football Club have been provided with a copy of the Rules and Regulations of the \_\_\_\_\_ Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into Membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 16."

Any alteration of the Chairman and /or Secretary on the above Agreement must be notified to the \_\_\_\_\_ County Football Association(s) to which the Club is affiliated and to the Secretary of the Competition.

(Note: The spaces above are intended for the inclusion of the signatures and addresses of officers and members).

## **8. QUALIFICATION OF PLAYERS**

8 (A) Contract players, as defined in Football Association Rules, are not permitted in this Competition.

No player registered with an FA Premier League or Football League Academy will be permitted to play in this Competition. A player registered with a Centre of Excellence may only play in this Competition subject to the Regulations of the Programme for Excellence.

(B) A registered youth playing member of a Club is one who, being in all other respects eligible, has: -

Signed a fully and correctly completed Competition registration form in ink, counter signed by his/her parent or guardian and by an Officer of the Club, and who has been registered with the age group Registrar seven days prior to playing and whose completed registration counterfoil has been received by the Club prior to playing.

The registration document must incorporate any known serious medical conditions of the player and emergency contact details of the player's parents or guardians. These details must be available at matches and training events the player attends within the management of the Club or Competition.

While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his/her Commanding Officer before signing a registration form to play for a Club.

The registration form must incorporate passport size photographs of the player seeking registration, glued in the appropriate spaces.

The qualification dates for this Competition shall be as follows:-

### **Mini-Soccer**

To play in a KO Cup game or a game where points are awarded, or results collected, a player must have achieved the age of 8 years on or before 31<sup>st</sup> August.

Under 7 - the player must have attained the age of 6 as at midnight on 31st August in the playing season but must be under the age of 7 as at midnight on 31st August in the playing season.

Under 8 - the player must be under the age of 8 as at midnight on 31st August in the playing season.

Under 9 - the player must be under the age of 9 as at midnight on 31st August in the playing season.

Under 10 - the player must be under the age of 10 as at midnight on 31st August in the playing season.

In accordance with the foregoing qualifications a player in the above age ranges must not play in a match where any other player is older or younger by 2 years or more.

### **Youth Football**

Under 11 - the player must have attained the age of 10 as at midnight on 31st August in the playing season but must be under the age of 11 as at midnight on 31st August in the playing season.

Under 12 - the player must be under the age of 12 as at midnight on 31st August in the playing season.

Under 13 - the player must be under the age of 13 as at midnight on 31st August in the playing season.

Under 14 - the player must be under the age of 14 as at midnight on 31st August in the playing season.

Under 15 - the player must be under the age of 15 as at midnight on 31st August in the playing season.

Under 16 - the player must be under the age of 16 as at midnight on 31st August in the playing season.

Under 17 - the player must be under the age of 17 as at midnight on 31st August in the playing season.

In accordance with the foregoing qualifications a player under the age of 15 as at midnight on 31st August in the playing season must not play in a match where any other player is older or younger by 2 years or more.

(The above qualification dates are subject to the provisions contained in F.A. Rule C.4 (a) 9v))

(C) Not adopted

(D) A player having taken part in matches for any club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club or Clubs for which the player last played.

(E) Registration forms shall be obtained from the Secretary on prepayment of 1p per form.

(F) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club, priority of registration should decide for which Club the player shall be registered. The age group Registration Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

(G) It shall be deemed misconduct for a player to: -

(i) Play for more than one Club in the Competition in the same season without first being transferred.

(ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that season except for the purposes of a transfer.

(iii) Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.

(H) (i) The Management Committee shall have the power to accept the registration of any player.

(ii) The Management Committee shall have the power to refuse, cancel or suspend the registration of any player who has been charged and found guilty of registration irregularities. (Subject to Rule 16)

(iii) The Management Committee shall have the power to make application to refuse or cancel the registration of any player charged and found guilty of undesirable conduct (subject to Rule 16) subject to the right of appeal to the FA or the relevant County Football Association.

Undesirable conduct shall mean an incident of repeated conduct, which may deter a participant from being involved in this Competition. Application should be made to the parent County of the Club the player is registered with)

(Note: Action under clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an appeal to the Football Association.) For purpose of the Rule, bringing the Competition into disrepute can only be considered where the player has received in excess of 112 days suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence.

(I) Subject to the Football Association Rules dealing with players without a written contract when a player desires a transfer, the Club the player wishes to transfer to shall submit a transfer form to the age group Registration Secretary accompanied by a fee of £25-00. Such transfer shall be referred by the age group Registration Secretary to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the age group Registration Secretary and to the player concerned within seven days of receipt of the transfer form.

Upon receipt of the Clubs consent, or upon failure to give written objection within seven days, the age group Registration Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

(J) A player may not be registered for a Club nor transferred to another Club in the Competition after 31<sup>st</sup>

December except by special permission of the Management Committee.

(K) A Club shall keep a list of players it registers and a record of games in which they have played, and shall produce such records upon demand by the Management Committee.

In the event a Club has more than one team in an age group, each team must be clearly designated "A" and "B" etc. In such cases, players will be registered for one team only. A player so registered will be allowed to play for his/her club in a younger or older age group within the provisions of Rule 8(B).

(L) A register containing the names of all players registered for each Club, with the date of registration, shall be kept by the age group Registration Secretary and shall be open to the inspection of any duly appointed member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one season only.

(M) A player shall not be eligible to play for a team in any special championship, promotion or relegation deciding match (as specified in Rule 12(A) ) unless the player has played 4 games for that team in this Competition in the current season.

(O) (i) Any team playing an unregistered or otherwise ineligible player or players shall have the points gained in the match deducted from its total and be fined and/or otherwise dealt with at the discretion of the Management Committee.

(ii) In addition the team may have three points deducted from its total at the discretion of the Management Committee and may be dealt with in any further manner which is thought to be fit.

(iii) The Management Committee may, at its discretion, award any points available in the match in question, subject to the match not being ordered to be replayed.

(P) The following clause applied to Competitions involving players in full-time secondary education:-

(i) Priority must be given at all times to school and school organisations activities.

(ii) The availability of children must be cleared with the Head Teachers (except for Sunday Competitions)

(iii) Children under 15 shall not play in a team involving players who are more than 2 years older.

(Note: For players under the age of 18 the provisions contained in the Football Association Rules will apply)

## **9. CLUB COLOURS. CLUB NAME**

9. (A) Every Club must register the colour of its shirts and shorts with the Competition Secretary by 1st June who shall decide as to their suitability.

Goalkeepers must wear colours, which distinguish them from other players and the Referee.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any team not able to play in its normal colours as registered with the Competition shall notify the colours in which they will play to its opponents at least five days before the match.

If, in the opinion of the Referee, both teams have the same or similar colours, the away team shall make the change. Any team not having a change of colours or delaying the start of the kick-off by not having a change of colours shall be fined at the discretion of the Management Committee.

The Secretary of the Competition may request shirts to be submitted if complaints are received as to lack of distinguishing colours, and the Management Committee may refuse to permit any shirts and shorts as they think fit. Shirts must be numbered.

(B) Any Club wishing to change its name and/or colours must seek permission from its affiliated County Football Association and from the Management Committee.

#### **10. PLAYING SEASON. CONDITIONS OF PLAY TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES**

10. (A) The Annual General Meeting shall determine the commencing and terminating dates for the ensuing season, which shall be in accordance with Football Association Rules. No Club shall be compelled to play after the terminating date. Original fixtures arranged by the Competition Secretary must not be arranged for a date later than seven days preceding the concluding date determined by the Annual General Meeting.

(B) All matches shall be played in accordance with the laws of the game as determined by the international Football Association Board or, for Mini Soccer, the Football Association Laws of Mini Soccer.

Clubs must take necessary precautions to keep their pitches in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have the power to order the venue to be changed.

The Management Committee shall have the power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground.

All matches shall have a duration as set out below unless a shorter time (not less than 40 minutes) is mutually arranged by the two clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves.

For Mini-Soccer - The maximum duration of play shall be two halves of 20 minutes each way. The maximum playing time in any one day for under 7 and under 8 age groups is 40 minutes and for under 9 and under 10 age groups is 60 minutes.

For Youth Football - The duration of play shall be as follows unless it is mutually agreed by all parties to reduce the time.

For under 11 and 12 age groups - 30 minutes each half

For under 13 and 14 age groups - 35 minutes each half

For under 15 and 16 age groups - 40 minutes each half

For under 17 and 18 age groups - 45 minutes each half

The minimum time for any game will not be less than 20 minutes each half for players in the under 14 age group and below and 25 minutes each half for all other age groups.

No player under the age of 17 as at midnight on 31<sup>st</sup> August in any season shall be permitted to play more than one game or, in the event the competition allows the playing of a double-header, i.e: two separate matches, 100 minutes per day in this Competition.

Any Club failing to commence at the appointed time may be fined or otherwise dealt with as the Management Committee may determine.

The times of kick off shall be fixed at the AGM or by the Management Committee. Any Club failing to commence at the appointed time shall be fined a sum not exceeding £10-00 or be otherwise dealt with as the Management Committee may determine.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

The home team must provide at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. The size of footballs to be used shall be: -

Mini-Soccer	Under 7 & 8	size 3
Under 9 & 10	size 4	
Youth football	Under 11, 12, 13 & 14	size 4
Under 15, 16 & 17	size 5	

Goal nets must be used

(C) Except by permission of the Management Committee, all matches must be played on the dates originally fixed, but priority shall be given to the Football Association and all relevant County Association Cup Competitions. All other matches must be considered secondary.

Clubs may mutually agree to bring forward a match with the consent of the age group Registration Secretary.

(D) The Secretary of the home Club must give notice in writing of full particulars of the location of, and access to, the ground, and time of kick-off to the match official and the Secretary of the opposing Club at least at least four clear days prior to the playing of the match, not including day of match or day of notification.

Any Club failing to comply with this Rule shall be liable to a fine of £10-00 and doubled for each occurrence that season, i.e the second time would be £20, third time that season £40 and so on.

(E) Every Club shall play its best available qualified team in all matches in the Competition. In the event of a Club playing a match with less than 10 players, they may be fined £10-00 for each missing player.

(F) Home and away matches shall be played. In the event of a Club failing to keep its engagement, the Management Committee shall have the power to inflict a fine, deduct points from the defaulting Club, award the points to the opponents, order the defaulting Club to pay any expenses incurred by the opponents or otherwise deal with them except the award of goals.

Any club unable to fulfil a fixture must, without delay, give notice to the age group Registration Secretary, the opposing Club and match Officials. Any Club failing to comply shall be dealt with by the Management Committee who may inflict any penalty it may deem suitable.

In the event of a match not being played or abandoned owing to causes over which neither Club has control, the match shall be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the age group Registrar within 14 days, the Management Committee shall have the power to order the match to be played on a named date or, on or before a given date.

The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the points for the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned match.

(G) A team in the Under 11 to Under 16 age groups may at its discretion and in accordance with the Laws of the Game use five substitutes in any match in this Competition.

In the Under 17 age group, only three from five named substitutes may be used.

For Mini-Soccer, any number of substitutions may be made at any time with the permission of the Referee. Entry onto the field of play will only be allowed during a stoppage in play. A player who has been replaced may return to the play as a substitute for another player.

For Youth Football, for teams in the Under 16 age group and below, a player who has been substituted himself becomes a substitute and may replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

The Referee shall be informed of the names of substitutes not later than 5 minutes before the start of the match.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game, shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

(H) The half-time interval shall be of 5 minutes duration but it shall not exceed fifteen minutes. The half-time interval may only be altered with the consent of the Referee

## **REPORTING RESULTS**

### **11. REPORTING RESULTS**

(A) The Age Group Registration Secretary must receive within four days (except Sundays) of the date played, the result of each Competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) and any other information required by the Competition. Failure to do so will incur a fine of £10-00 and/or the Club being dealt with as the Management Committee decide.

(B) The Home Club shall e-mail the result of each match to the Results Service between the hours of 12noon and 6-00pm.

(C) The match result notification, correctly completed, shall be signed by a responsible member of each Club. The Management Committee shall have power to take such action as they deem suitable against a Club which submits an incomplete card or incorrect information.

(D) Leagues are not permitted to collect result sheets or compile any playing data for fixtures they organise for U7 and U8 Mini Soccer. They may require a Club to confirm that a set fixture has been played. A maximum fine of £5-00 may be imposed for a breach of this Rule.

### **12. TO DETERMINE CHAMPIONSHIP**

(A) Team rankings within the Competition will be decided by points with 3 points being awarded for a win and 1 point for a drawn match. The teams gaining the highest number of points in their respective Division at the conclusion shall be adjudged the winners. Matches must not be played for double points. In Mini Soccer points can only be awarded for Under 9 Competitions onwards.

In the event of two or more teams being equal on points, team rankings shall be decided in the following way:

(i) Goal difference

(ii) Goals scored

(iii) deciding match(s) played under conditions determined by the Management Committee

(B) Automatic promotion and relegation shall be applied for the first three and the last three teams in each division.

Vacancies occurring after the conclusion of the season shall be filled by additional promotion of the next ranked team(s) from the Division below.

*(i) Should one or more teams withdraw from any one Division after the fixtures have commenced an equal number of teams to those withdrawing in that Division shall not be automatically relegated.*

### **13. REFEREES**

13. (A) Registered Referees for all matches shall be appointed in a manner approved by the Management Committee and by the sanctioning Association(s).

(B) In the event of the non-appearance of the appointed Referee the senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing teams. In cases where there is no officially appointed Assistant Referees, or where the Competition has been unable to appoint a Referee, the Clubs shall agree upon a Referee. A Referee thus agreed upon shall, for that game, have the full powers, status and authority of a Registered Referee.

(C) The Management Committee may, if they consider it desirable appoint Assistant Referees, if available, to any match.

(D) The appointed Referee shall have power to decide the fitness of the ground in all matches and the decision shall be final subject to either in the case of a ground of a Local Authority or the owners of the ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit for play.

(E) Match Officials appointed under this Rule shall be entitled to charge standard public transport expenses or private car expenses of 25p per mile and any other permitted expenses actually incurred together with the following match fees:-

Referee £20-00, Registered Referees appointed by the Management Committee as Assistant Referees £15-00, subject to any limits laid down by the sanctioning Association(s).

The Home team shall pay the Official(s) their fees and expenses immediately after the match.

(F) In the event of a match not being played because of circumstances over which the Clubs have no control, the match Official if present, shall be entitled to half fee plus expenses. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Official(s), if they attend the ground, the full fee and expenses.

(G) A Referee not keeping his/her appointment, and failing to give a satisfactory explanation as to their non appearance, may be reported to the County Football Association to which he/she is registered.

(H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined or dealt with as the Management Committee shall determine.

The Competition shall keep a record of the markings and, on the Form provided by the prescribed date each season, shall submit a summary to The Football Association/County Football Association.

### **14. CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB**

14. (A) After 31st December in the current season a Club intending or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all

other obligations to the Competition must notify the Secretary in writing by 31st March each season or be liable to a fine as determined by the Management Committee.

All Clubs wishing to remain in membership of the Competition for the following season must confirm their intention to do so, in writing to the Competition Secretary by 31<sup>st</sup> May.

(B) A Club shall not be allowed to withdraw any or all of its teams from the Competition for the following season after the arrangement of fixtures for the following season. Any Club infringing this rule shall be liable to a fine not exceeding £50-00 per team and shall also be liable for its share of any call which may be made under Rule 5(B) as determined by the Management Committee per team and shall also be liable for its share of any call, which may be made under rule 5(b).

(C) The Membership for the coming season having been decided at the Annual General Meeting held not later than 30<sup>th</sup> June, the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its team(s) in order to join another competition and may hold the Club to its engagements.

(D) In the event of a Member Club which is an unincorporated association withdrawing and/or disbanding it shall be immediately liable to discharge all its financial and other obligations to the Competition.

In the event that any such obligation remains un-discharged after a period of twenty-one (21) days then such obligation shall be met by the then current Club members, except those under the statutory school leaving age. Until Members pro rata obligation is discharged in full the Members shall not be allowed to participate in the Competition, which may apply to the Club's Parent County Association for a suspension order.

able person(s) who shall be appointed at the Annual General Meeting.

## **15 PROTESTS AND COMPLAINTS**

15 (A) (i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.

(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the Referee before the commencement of the match. Any Club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the Management Committee.

(B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded), must be lodged in duplicate with the Competition Secretary within seven days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.

(C) Any dispute occurring between Clubs in the Competition shall be referred for determination by the Management Committee whose decision shall be binding upon all parties subject to Rule 16.

(D) No protests of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Competition Secretary a sum of £20-00 with the letter of protest signed by the Secretary of the Club. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have the power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs be shared by the parties.

(E) All parties to a protest or complaint must be afforded an opportunity to make a statement when the protest or complaint is being heard and must have received seven days notice of the hearing, together with a copy of the submission. When dealing with a protest or complaint the Management Committee

shall take into consideration the possession by the protesting or complaining Club of any information which, if properly used, might have avoided the protest or complaint.

## **16. BOARD OF APPEAL**

Within 14 days of posting of written notification of any decision of the Management Committee or the Competition, a Club, Official or Player against whom action is taken may appeal against such decision by lodging particulars in duplicate with the Chief Executive of the Sheffield & Hallamshire County Football Association, including a fee of £25-00, for adjudication of a Board of Appeal.

The grounds of appeal shall be in accordance with F.A. Rules. The Board of Appeal may order the appeal fee to be forfeited and shall decide by whom the costs of the appeal shall be borne. The decision of the Board of Appeal is final and binding on all parties.

No appeal can be made against a decision taken at an Annual General Meeting or Special General Meeting unless this is on the ground of unconstitutional conduct.

## **17. EXCLUSION OF CLUBS OR TEAMS, MISCONDUCT OF CLUBS, OFFICIALS, PLAYERS**

(A) At the Annual General Meeting or Special General Meeting called for the purpose in accordance with the provisions of Rule 19, Notice of Motion having been duly circulated on the Agenda, the accredited delegates present shall have the power to exclude any Club or Team from further membership which must be supported by two thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.

(b) At the Annual General Meeting or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club or Team whose conduct has, in their opinion, been undesirable, which must be supported by two thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

(c) Any official or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a player or players of another Club in the Competition to join them shall be liable to expulsion or such penalty as the General Meeting or Management Committee may decide and their Club shall also be liable to expulsion in accordance with the provision of clause (a) and (b) of this Rule.

(d) Any Club or team failing to complete 75% of its fixtures in any season shall (unless conditions are beyond their control or the accredited delegates present at the Annual General Meeting or a Special General Meeting decide otherwise by a majority of two thirds of the votes cast) be debarred from membership the following season.

## **18. TROPHY - LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED, AWARDS**

(A) If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the sanctioning Association may decide.

(B) The following agreement shall be signed on behalf of the winners of the Cup or Trophy: -

We \_\_\_\_\_ and \_\_\_\_\_ the Chairman and Secretary of

\_\_\_\_\_ FC, members of and representing the Club, having been declared winners of \_\_\_\_\_ Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before the advertised date of a specially arranged meeting. If the Cup or Trophy is lost or damaged whilst under our care

we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.

(C) At the close of each Competition, awards shall be made to winners and runners-up if the funds of the Competition permit.

### **19. SPECIAL GENERAL MEETINGS**

Upon receiving a requisition signed by two thirds of all Clubs in membership, the League Secretary shall call a Special General meeting.

The Management Committee may call a Special General Meeting at any time.

At least seven days notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

Each member Club shall be empowered to send two delegates to all Special General Meetings. Each club shall be entitled to one vote only. Not less than seven days notice shall be given of any meeting.

Any continuing member Club failing to be represented at a Special General Meeting without satisfactory reason being given shall be fined £20-00.

Officers shall be entitled to attend and vote at all Special General Meetings.

All amendments of Rules can only be implemented once approved by the appropriate sanctioning authority.

### **20. ALTERATIONS TO RULES**

Alteration shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose, called in accordance with Rule 19. Any alteration made during the playing season to the Rule relating to the qualification of players shall not take effect until the following season.

Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the Competition Secretary by 1st April in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 1st May and any amendments thereto shall be submitted to the Secretary by 1st June. The proposals and proposed amendments thereto shall be circulated to the Clubs with notice of the Annual General Meeting. A proposal to change a Rule shall be carried if a simple majority of those present and entitled to vote are in favour.

A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the Sheffield & Hallamshire County Football Association 21 days prior to the date of the meeting.

Any alterations or additions decided upon at any meeting should not become operative until the approval of the Association issuing sanction shall have been obtained.

### **21. RULES BINDING ON CLUBS**

Each Club shall be deemed to have given its assent to the foregoing Rules and agreed to abide by the decisions of the Management Committee subject to Rule 16. Each Member Club must abide by any issued Football Association Code of Conduct.

### **22. FINANCE**

(A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.

(B) All expenditure in excess of:-

- (i) £250-00 only with the approval of the Chairman and Treasurer
- (ii) £251-00 to £1,000-00 with the approval of the Finance Committee

(iii) Over £1,000-00 only with the approval of the Management Committee

Cheques shall be signed by at least two Officers nominated by the Management Committee.

(C) The financial year of the Competition will end on 31st March.

(D) The books, or a certified balance sheet of the Competition, shall be prepared and shall be audited annually by some suitable person(s) who shall be appointed at the Annual General Meeting.

**THE SHEFFIELD & DISTRICT JUNIOR SUNDAY LEAGUE  
DOMESTIC RULES**

**DR 1 CONSTITUTION (relates to Standard Code of Rule 1)**

Clubs must have the written consent of the County FA to whom they are affiliated to enter teams in any other Competition.

**DR 2 ENTRANCE FORMS (relates to Standard Code of Rule 2)**

- (a) Failure to return League application forms by 1<sup>st</sup> June may result in their membership of the League being offered to new clubs applying.
- (b) New Clubs joining the League must obtain the Charter Standard award before the start of their second season in the League otherwise they will be removed from the competition. All member clubs in the 2009/2010 season must obtain the Charter Standard award by the start of the 2012/2013 season or they will be removed from the competition.

**DR3 OFFICERS (relates to Standard Code of Rule 3)**

- (a) The Management Committee shall appoint a Competition Secretary whose duties will be defined by the said Committee and who will be employed by the Competition. The terms and conditions of employment to be agreed by the Management Committee in accordance with current employment laws and regulations. The Secretary will be a non-voting member of any committee.
- (b) Telephone calls to any League Officer, Registrar, committee member or member club official must not be made before 9am and after 9pm on a weekday and 9am after 7pm on a weekend.

**DR 4 POWERS OF MANAGEMENT (relates to Standard Code of Rule 5)**

- (a) Reasonable expenses will be reimbursed to Management Committee members commensurate with the expenses involved when carrying out the duties of the position held.
- (b) Not less than 7 days notice shall be given of any meeting.
- (c) Any Club not represented at three consecutive meetings will be deemed to have withdrawn from the Competition.
- (d) Two representatives of each Club only will be allowed at League meetings. A Club failing to be represented at a meeting will be fined £10-00 if an apology has been tendered or £20-00 if no apology has not been received.

**DR 5 ANNUAL GENERAL MEETING (relates to Standard Code of Rule 6)**

- (a) In the event of a tied vote, the Chairman shall have a casting vote.
- (b) Any continuing Member Club failing to be represented at the Annual General Meeting shall be fined £10 if they have tendered their apologies and £20 if no apologies have been received.

**DR 6 AGREEMENT TO BE SIGNED (relates to Standard Code of Rule 7)**

- (a) Every Club shall appoint a Welfare Officer whose particulars shall be forwarded to the Competition Secretary on the appropriate form together with any amendments to their Club's Child Protection Policy, and whose responsibilities shall be to inform the Competition Welfare Officer, (whose name and details shall be included in the list of Officers) of any suspected child abuse or racism within the Club.

Alteration of the Club Welfare Officer must be informed to the County Football Association to which the Club is affiliated and to the Secretary of the Competition.

(b) Only Secretaries registered with the County F.A. will be recognised as being the Secretary registered with the Competition.

(c) Any person representing the Club in any formal capacity shall have their names and addresses and other full particulars registered with the League on the appropriate form(s) provided.

#### **DR 7 QUALIFICATION OF PLAYERS (relates to Standard Code of Rule 8)**

(a) Only players residing within the League boundaries as defined in Rule 1 may be registered.

(b) Clubs can enter more than one team in each age-group

(c) The maximum number of players permitted to be registered in: -

Mini Soccer	Under 7 to Under 10	20 players
Youth Football	Under 11 to Under 16	16 players
	Under 17	20 players

(d)(1) It shall be the duty of Officials of Clubs, or others deputised by them, when first approaching a player with a view to registering him/her to first ascertain whether the player is already registered with another Club in the League. The signing of any players, if found to be already registered with another Club in the League shall be dealt with as the Management Committee deem necessary.

(d)(2) The fine for an illegal approach to be determined by the Management Committee and the player approached cannot register with the offending Club for 12 months from the date of the offence. Any new Club found to be approaching any member Clubs players before the date of de-registration shall have its application to join the League cancelled. On being found guilty, the offender will be informed that notification will be passed on to all appropriate Leagues.

(e) Any registered playing Members of a Club shall be eligible to play for that Club in this Competition (subject to other relevant clauses in these Rules) provided he/she has not, in the current season, signed for or been registered with another Club in the Competition. If the player has so played or remains on the Competition register of players, permission for his deregistration must be obtained from the Club to which he is attached in accordance with Competition and F.A. Rules.

(f)(1) The registration form must be signed by the Club Secretary to signify that all details are correct and that the player's proof of date of birth has been seen.

(f)(2) All registrations after the commencement of the season must stand for one Sunday before the player is allowed to play for that Club. Players playing before registration is complete shall be dealt with as having been an unregistered player.

(f)(3) When sending player registration cards to Registration Secretaries, a stamped addressed envelope must be enclosed for the return of registration counterfoil(s).

(f)(4) All players in the Under 17 age group must also be registered with the County F.A.

(f)(5) Players registration will cease at midnight on the 31st May. Player registration forms shall be distributed to Clubs who have completed their obligations to the Competition, at the June meeting. Player registration forms will be issued to new Clubs, if accepted, at the Annual General Meeting.

(f)(6) A player shall not be de-registered from a Club in the Competition after 30th November. Consideration may be given to applications for the de-registration of any player during the month of December but only if made in writing to the Competition Secretary.

(f)(7) The minimum number of player registration cards to form a team (see domestic rule 9 H) has to be with the age group registrar by the 15<sup>th</sup> August each year. Failure to do this will result in teams been fined £25

(g) A player may not be registered for a Club in the Competition after 31st December except by special permission of the Management Committee. Players can join after this date where the registered playing squad of the team is reduced to 12 or less, in order to increase the playing squad to a maximum of 14. Players released from academies / Centre of Excellences can join teams after the 31<sup>st</sup> December provided they produce released forms, and the team has space for them, where the playing squad has been reduced to 12 or less up to a maximum of 14.

(h) With the exception of the under 7 age group, Clubs must not advertise for players or hold trials until after the 31<sup>st</sup> May each year except in the under 7 and under 8 age group. Advertising for players is permitted from the 1<sup>st</sup> June to the first Saturday in September without the words "must not be registered with any other Sheffield & District Junior Sunday League team".

After the first Saturday in September, adverts for players MUST contain the words "must not be registered with any other Sheffield & District Junior Sunday League team".

After the 31<sup>st</sup> December, no advertising of any kind is permitted. (Only adverts for the following season's under 7's are permitted).

(i) During the close season, any Club playing fixtures as specified in Rule 10, may not include any player registered with another Club during the previous season until after the 31st May.

(j) A player is not eligible to play in this competition who received or has received any form of payment for playing.

(K)(1) Only players whose ID card has been produced and checked will be permitted to participate in the game

(K)(2) In the event of a club/team failing/refusing to produce ID cards the game will not be played and the matter will be reported in writing to the League Management Committee. The League Secretary will issue a charge of non-fulfilment against the offending club/team.

#### **DR 8 CLUB COLOURS, CLUB NAME (relates to Standard Code of Rule 9)**

(a) Permission must be obtained from the Sheffield & Hallamshire County F.A. Ltd. for all logos and/or the sponsors names to be printed on player's kit.

(b) PLAYERS NAMES MUST NOT BE PRINTED ON ANY ITEM OF PLAYING OR NON-PLAYING KIT

(c) All shirts must have numbers on the backs.

#### **DR 9 PLAYING SEASON, CONDITIONS OF PLAY TIMES OF KICK-OFF POSTPONEMENTS, SUBSTITUTIONS ((relates to Standard Code of Rule 10)**

(a) Any Club wishing to cancel a fixture shall, not less than 4 weeks prior to the fixture (14 days in the case of the first two fixtures of the season) request permission from the Management Committee. This should be done in writing by the Club Secretary to the Competition Secretary. The request must include a £2.00 administration fee. If permission is granted, the Competition Secretary will inform both clubs involved and the age group registrar.

Once notified of the postponement, clubs must re-arrange the fixture and notify the age group Registration Secretary within fourteen days of the date of the notification from the Competition Secretary.

(b) Cancellations will not be allowed except in the case of weather or ground conditions as ruled by a Referee or when Cup/Trophy games take precedence. Offences against this Instruction shall be dealt with by the Management Committee in accordance with this Instruction.

Notification of the reason for any cancelled game must be sent to the Registration Secretary in accordance with the provisions of this Instruction. The cancelled game must be rearranged and the new date submitted to the Registration Secretary in writing, by both Clubs, within fourteen days of the postponement of the fixture date. Any Club failing to comply with this Rule shall be liable to a minimum fine of £10-00 or otherwise dealt with at the discretion of the Management Committee.

(c) If after the 1<sup>st</sup> of January in each season, the home pitch is unfit for play, the game must be played on the away teams pitch if available and playable and the kick-off time will not be affected, unless mutually agreed. In all cases every effort must be made to play the fixture on the date scheduled.

(d) The time of kick-off shall be between 10-00am and 2-00pm. Earlier or later times must be by mutual agreement and only with the permission of the Management Committee.

(e) The home team must inform the opposition and the match Official(s) if changing facilities are not available.

(f) Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's ground if they are satisfied that such action is warranted by the circumstances.

(g) Clubs not completing their fixtures shall be fined at the discretion of the Management Committee for each unfulfilled fixture. The Management Committee shall have the power to order all un-played games to be played. Any team not completing the season's scheduled fixtures may, at the discretion of the Management Committee, be subject to re-election at the following AGM. If re-elected that team shall start the following season in the lowest Division of their age group.

(h) A team may be fined if they compete with a number of players between the minimum and maximum permitted.

A minimum of players listed below shall constitute a team:-

In the Under 7 and 8 age groups, 4 players per team shall constitute a team.

In the Under 9 and 10 age groups, 5 players per team shall constitute a team.

In the Under 11 to Under 17 age groups, eight players shall constitute a team.

(i) This Competition does not permit the playing of double-header games.

(J) The league actively promotes the Respect Programme through implementation of:

- The Respect Codes of Conduct
- Designated Spectator Area for games
- Captains taking more responsibility for the behaviour of the players
- Referee managing the game
- \* The Fair Play handshake taking place prior to the start of all fixtures

#### **DR 10 REPORTING RESULTS ((relates to Standard Code of Rule 11)**

(a) The prescribed manner will be instructed on a separate instruction sheet delivered to managers with the seasons fixture lists.

(b) If the match card is not received within the required time, it shall be deemed a late card and a fine of £5-00 shall be imposed. If after 10 days the match card has still not been received, a fine of £10-00 shall be imposed and/or dealt with as the Management Committee deem necessary.

The Management Committee shall have power to take such action, as they deem suitable against a Club, which submits an incomplete result card or with incorrect information.

(c)(1) In the Under 9 to Under 10 age groups, it is the responsibility of the manager to enter the players names' on the match cards before the match commences.

(c)(2) In the under 11 to under 17 age group, it is the responsibility of the manager to enter the names of their players on the match card/result sheet. The player's names must correspond to the number of his/her registration card.

(d) Mistakes should be crossed out with a single line and initialled by both Managers. Obliterated signatures or the use of correction fluid on a match card are not permitted and shall be dealt with as the Management Committee deem necessary.

(e) The award of five (5) or less sporting points must have an accompanying letter of explanation or be fined £10-00.

(f) (1) Clubs having more than one team should have a central contact who should send one e-mail to cover all teams in their club.

(f)(2) It is the responsibility for the home team to report results to the League's results service between 12noon and 6pm on Sunday's. Any Club not reporting their results shall be fined £5.00 for each missing result.

(f)(3) Clubs requiring results in the Green 'Un should telephone or e-mail them to the League's Publicity Officer.

(f)(4) Photographs for inclusion in the Green 'Un may be sent to the League's Publicity Officer.

(g) The team Manager shall sign the match card at the end of the game to signify that:-

(g)(1) They have inspected their opponent's player registration cards, thus confirming that those players are eligible. If, during, or after the game, it is found out that a player does not have or has an incorrect registration card, both managers will be charged with a breach of competition rules and if found guilty both teams will be fined £50 for each unregistered player.

(g)(2) Ensure that all information is correct.

#### **DR11 TO DETERMINE CHAMPIONSHIP, FAIR PLAY AWARD, WITHDRAWAL OF TEAMS (relates to Standard Code of Rule 12)**

(a) Any new teams entering the Competition shall be placed in the lowest Division.

(b) Any team withdrawing from the Competition shall be fined a minimum of £25-00 and all points obtained by or recorded against such defaulting club shall be expunged from the Competition table.

(c) Any team withdrawing from the Competition after the commencement of the season who wish to re-enter the following season, shall only be allowed to re-enter in the lowest Division, subject to their re-election being granted at the following AGM.

(d) A fair play mark is awarded by each team to their opponents and is entered on the match card. The team in each Division awarded the highest overall average fair play points shall be the John Melbourne Divisional Fair Play Award Winner. If more than one team finishes at the top of the fair play league of the Division with equal points, the winner shall be the team with the most "high individual" match marks, i.e. the most 10's, the most 9's etc. and will apply to league matches only. If more than one team finishes equally on "high individual" points then the team awarding the highest points to their opponents shall be deemed the winner. If still level, this award shall be made at the

discretion of the Management Committee. The team awarded the highest overall average fair play points in the age group will be the John Melbourne Fair Play Award Winner.

#### **DR 12 REFEREES (relates to Standard Code of Rule 13)**

(a) The home team shall appoint a qualified Referee except in Cup and Trophy semi final and final matches when the Competition shall appoint the match Officials. The home team shall inform the opposition if this is not possible and offer the opposition the opportunity to provide a qualified Referee. If a qualified Referee has not been provided by either club, the clubs shall agree upon a Referee.

(b) In the Under 17 age group, a neutral Referee shall be appointed by the Competition Management Committee.

All Referees will be provided by the Clubs competing in the age group and placed in a neutral pool for allocation to matches.

(c) In the Under 7 to Under 16 age groups, if it is to the benefit of the Competition, the Management Committee may appoint a neutral Referee to any game.

(d) All Referees MUST be offered payment.

#### **DR13 SPECIAL GENERAL MEETINGS (relates to Standard Code of Rule 19)**

Any continuing member Club failing to be represented at the Special General Meeting shall be fined £10 if they have tendered their apologies and £20 if no apologies have been received.

#### **DR14 RULES BINDING ON CLUBS (relates to Standard Code of Rule 21)**

(a) Officials, players, spectators and supporters of the Clubs participating in this Competition (whether parents, relatives or friends), shall conduct themselves in a manner befitting the Football Association and supervision of the children under their control, without prejudice to race, colour or creed and in keeping with a moral code of conduct as set out in these Rules & Regulations when dealing with children using tolerance, restraint and understanding at all times and act with responsibility and consideration suitable to the age group of the player.

(b) The following must be available at all matches for inspection by a Competition Officer or County F. A. Representative or in the case of the Player Registration Cards, the opposing Manager or their representative.

Rule Book  
First Aid Kit  
Player Registration Cards

Failure to have the Rule Book and First Aid Kit available will result in a fine of £20

Failure to have the Player Registration Cards will result in the game not going ahead and a charge of non-fulfilment against the defaulting club.

(c)(1) Permission must be obtained from the Management Committee for a Club or Team to launch a web site.

(c)(2) If anyone wishes to video a match, the permission of all parties must be obtained.

#### **Please remember:**

**The Domestic Rules are voted on by you, the Member Clubs of this League. They are therefore your Rules. The Committee merely enforces them.**

## **RULES OF MINI SOCCER**

The Rules of the Sheffield & District Junior Sunday League shall apply to this Mini Soccer Competition with the addition of the following: -

1. Games may be played on Saturday or Sunday and the home team shall decide which day.
2. The number of players in each age group will be: -  
Under 7 - Two teams of six players each with four roll-on, roll-off substitutes maximum per team.  
Under 8 - Two teams of six players each with four roll-on, roll-off substitutes maximum per team.  
Under 9 - Two teams of seven players each with three roll-on, roll-off substitutes maximum per team.  
Under 10 - Two teams of seven players each with three roll-on, roll-off substitutes maximum per team.

A maximum of twenty players may be signed in each age group.

3. The under 7's be given an equal number of home and away fixtures which will be played solely for sporting points. The under 8 will be played as a friendly league, playing for sporting points. The under 9 and 10 will run on a league basis. Results from both games will be added together by the Registrar for a result then calculated on a points system as per Competition Rules, ie. Three points for a win, one point for a draw.
4. The under 7 and under 8 age groups will play friendly matches for sporting points and will not be in recognised competitive Leagues. The under 9 age group will be drawn out into division and identified appropriately. The under 10 age group will be graded according to the previous seasons final league position and run as A, B, C, D, E and F divisions
5. Each player in the mini soccer game will be issued with a Registration Card which must be carried at all games. Managers are responsible for the completion of the mini soccer match cards. A separate match card must be used for each game, listing separately the players used in Squad 'A' and Squad 'B' on the day. A player is not allowed to play in both squads in any one fixture. Both managers will sign a statement on the match card to signify that they have seen each of the opposing players Registration cards and that all the match card details are correct.
6. If, during or after the game, it is found that a player does not have nor has an incorrect Registration card, both Managers will be charged with a breach of Competition Rules.
7. A match shall be invalid if the playing strength of the team is reduced by more than two players per side and be considered a non-fulfilment.

**The Laws of the game for mini-soccer can be found at**

**<http://www.thefa.com/GetIntoFootball/Players/MiniSoccer/MiniSoccerTheLawsOfTheGame>**

## **RULES FOR THE CUP and TROPHY COMPETITIONS**

1. Cup and Trophy Competitions shall be played each season and shall be confined to member teams of the League. The Cup and Trophy competitions shall be sponsored and the name of the sponsor used in the title of the competitions.
2. The entry fee shall be inclusive with the League fee. Entry of Clubs is compulsory.
3. Save as set out below, the Rules of the Sheffield & District Junior Sunday League shall apply. The entire control and management of the Cup and Trophy competitions shall be vested in the Management Committee of the Competition.
4. (a) No player shall play for more than one team in a Cup or Trophy competition.  
  
(b) All matches must be played to completion on or before the scheduled fixture date. Cup and Trophy matches to take precedence over League fixtures. In the event of a postponement, due to conditions over which the home club has no control, the fixture must be arranged for the following Sunday. If adverse conditions prevent the rearranged game taking place, then attempts must be made to reverse the fixture.
5. (a) The Semi-final matches shall be played on the home ground of the first drawn team who shall be responsible for payment of the pitch. The second drawn team shall be responsible for the payment of the Match Official who shall be appointed by the Management Committee.  
  
(b) The final match of all Cup and Trophy Competitions shall be played on neutral grounds and the cost thereof shall be borne by the Competition. The cost of Match Officials shall be borne by the Competition.  
  
(c) If, in the final match and in the opinion of the Referee, both teams have the same or similar colours, both teams shall change.
6. Non-fulfilment of a Cup / Trophy fixture may result in the offending team forfeiting the game.
7. The Under 9 Competition shall start as a single Competition, the winners of each first round game shall then enter the Cup Competition and the losers shall enter the Trophy Competition.
8. In the Under 10 to Under 16 age groups and based on the previous seasons league position, after allowing for promotion and relegation, the top half of each age group shall be placed in the draw for the Cup Competition and the remaining teams shall be placed in the draw for the Trophy Competition, subject to the discretion of the Management Committee. In the Under 17 age group, a Cup and/or Trophy Competition shall be organised at the Management Committee's discretion.
9. (a) If the scores are level at the end of the allocated playing time for the age group in the match, extra time shall be played as follows: -  
  

Small-sided game	Five minutes each way
Under 11 and 12	Ten minutes each way
Under 13, 14, 15, 16 & 17	Fifteen minutes each way

  
(b) If after extra time the scores are still level, the match will be decided by kicks from the penalty spot as follows: -
  - (1) A series of five (5) kicks from the penalty spot shall be taken by each team against the opponent's goalkeeper. The teams to take alternate kicks. F.I.F.A. and F.A. Rules for penalty kicks shall apply and the Referee shall decide which goal is to be used.
  - (2) The team scoring the most goals shall be adjudged to be the winning team.
  - (3) Should each team score the same number of goals in this series of kicks from the penalty spot then sudden death shall apply.

(4) If in the Under 9 and 10 age groups the scores should still be level after extra time has been played, a series of twelve penalties shall be taken. The players from each team in game 'A' shall take penalties against the game 'A' goalkeepers and players from game 'B' shall take penalties against game 'B' goalkeepers. In the event that the scores are still level after a series of penalties has been taken, sudden death shall apply.

10. **Cup/Trophy Competitions** – It shall be the responsibility of the home team to report the match result to the leagues publicity officer and the Cup and Trophy Secretary by 6pm on a Sunday. Failure to do so will incur a fine determined by the Management Committee. Failure to do so will incur a fine to be determined by the Management Committee.

## List Of League Fines & Payments

<b>Rule</b>	<b>Description</b>	<b>Fine</b>	<b>Discipline Points</b>
SR 2 (E):.	Clubs failing to advise the Competition Secretary in writing by 1st June of its County Football Association affiliation number	£20	2 points
SR 5 (H).	Club failing to comply with an order or instruction from the Management Committee, or failing to attend to the business and/or the correspondence of the competition	Discretion of the management committee	1 to 15 points
SR 5 (I)	Unpaid fines after 14 days	Original fine doubled	Original points doubled
SR 6 (H)	Non representation at the AGM	£20 (No apologies) £10 (apologies given)	No points
SR 8 (O)(i)	Playing an unregistered player	Any points gained in the fixture deducted plus £50 per player	10 points per unregistered player
SR 9 (A)	Away team not having a change of colours	£10	1 point
SR 10 (B)	Failure to commence at agreed time	£10	1 points
SR10(D)	Home club failing to give at least four clear days notice of the match arrangements to the visiting club	£10 and double there after for each offence that season. I.e: 2 offence that season = £20, 3 offence = £40, 4 offence = £80	1 point and double there after for each offence that season.
SR10(F)	Club failing to keep its engagement	Maximum fine of £250 and points deduction	1 to 15 points
SR14(B)	A club withdrawing any or all of its teams form the competition for the following season after the arrangement of fixtures	£25 per team	1 to 15 points
DR4(B)	Failing to be represented at a General League Meeting	£20 (No apologies) £10 (apologies given)	2 points 1 point
DR9(B)	Failure to rearrange within 14 days	£10	1 point and double there after for each offence that season.
11 (A)	Failure to send match report in within 4 days	£10	1 point and double there after for each offence that season.
11 (B)	Failure to email result to the results service by 6pm on a Sunday	£5.00 per missing result	1 point and double there after for each offence that season.
DR7 (H)	Breach of advertising for players rules	£100 - £250	10 points
DR 7 (f) (5)	Failing to have the minimum number of players registered per team by August 15 <sup>th</sup>	£25 per team	3 points per team
DR9(G)	Clubs not completing their fixtures.	Clubs to be charged for each non-fulfilled fixture and could be up for re-election at the AGM	1 to 15 points
DR10(A)	Match card not completed correctly	£10 per item missing	1 point per item missing
DR10(B)	Late Match card	£5	1 point per offence
DR10(B)	Match card not received after 10 days	£10 (plus to re-send match card if not arrived)	2 points
DR10(E)	Failing to provide a written explanation as to why awarding 5 sporting points or less.	£10	1 point
DR10(F)2	Home team not reporting the result	£5 per missing result.	1 point per missing result
DR10(G)1	Not inspecting player ID cards	£20	10 points
DR11(B)	Team withdrawing from the competition	£25	1 to 15 points
DR14(B):	Failure to have rule book available.	£10	1 point

DR14(B)	Failure to have first aid kit available	£10	1 point
DR14(B):	Failure to have player registration cards available	No game – Charge under SR 10 (F)	1 to 15 points

If no response is submitted to a League charge sheet, a further £10 fine is added on

**Payments:**

Admin fee of £2 to be added to all fines.

DR9(a) £2 to be included as an admin fee to deal with requests to cancel a fixture.

SR15(D) £20 deposit for complaining or protesting.

Requiring a replacement results booklet = £20 per booklet

## Club Discipline Procedure

### Why?

The League is concerned at some clubs who continually breach League rules, and rather than simply increase the fines which would have an affect on all clubs, want to tackle clubs who continually breach league rules and see this as a fair and logical method of doing that.

### How it works

For each break of League rules, including under 7 and under 8s, the club will receive League discipline penalty points.

During the season, each club will receive a League discipline statement, every time the club/team obtains League discipline points.

All League disciplinary points will be re-set at the beginning of the following season.

Note, each club will still be penalised every time they break the competition rules, as well as receiving league discipline points.

**Misconduct dealt with by the Football Association or County Football Association will not be included in the League penalty point's total.**

The number of points allowed for each stage (the threshold), is related to the number of teams that each club possesses.

### Club Charges

<b>No. of teams</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Each additional team</b>
Stage 1	25	50	75	100	125	25 points per team
Stage 2	50	75	100	125	150	25 points per team
Stage 3	75	100	125	150	175	25 points per team

### Team Charges

Stage 1: 25 points

Stage 2: 50 points

Stage 3: 75 points

On reaching each stage a discipline charge for continuous misconduct will be issued against the Club under Standard Code of Rule 5(H). When each stage is reached the League could either impose a financial penalty (except for under 7s and under 8s), and or request a written explanation as to how the club/team intend to deal with the continuous misconduct.